

## Commonwealth of the Northern Mariana Islands

## Office of the Attorney General

Edward Manibusan, Attorney General 2<sup>nd</sup> Floor Hon, Juan A. Sablan Memorial Bldg. Caller Box 10007, Capitol Hill Saipan, MP 96950

For Immediate Release Contact: Carla Torres

237-7516

carla torres@cnmioag.org

## **PUBLIC SERVICE ANNOUNCEMENT**

TO: All Employers in the Commonwealth of the Northern Mariana Islands

FROM: Attorney General

SUBJ: Notice of Establishment of the State Directory of New Hires

Notice to All Employers in the CNMI:

Pursuant to P.L. 20-60, ALL employers are required to report to the Office of the Attorney General Child Support Enforcement Office, within 20 calendar days, the name, address, Social Security number, date of birth, and date of hire or re-hire of an employee.

In addition, all employers have 90 days from June 14, 2018, to submit an initial list of all your current employees with the above required information.

Further, all employers are required to report monthly, no later than the 10<sup>th</sup> day of each month, when an employee resigns, is terminated, or no longer works for the employer.

There are penalties for failure to report.

New hire reporting forms are available on our website at <a href="www.cnmioag.org">www.cnmioag.org</a>.

For more information on what needs to be reported and methods of reporting, visit our website or call 237-7500.

EDWARD MANIBUSAN Attorney General