

**DECLARATION OF PATERNITY
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
Instructions for filing the
DECLARATION OF PATERNITY**

PURPOSE:

To establish guidelines in the completion of the Declaration of Paternity form when parents of the newborn are not married, and that the parents have interest showing the fathers name on the certificate and/or giving the newborn baby the fathers surname.

POLICY:

Pursuant to PL 15-50 Vital Statistics Act. All information shall be completely filled, legible, and fully documented on the form by both mother and father of the newborn baby.

PROCEDURES:

The parent of the newborn must be present with the NOTARY PUBLIC when completing the Declaration of Paternity form. In the case of either party being a minor (under age 18 years), either the mother or father of the minor parent, must be present when the minor parent signs the Declaration of Paternity form, to acknowledge approval of information provided on the certificate of live birth.

1. **Declaration of Paternity (Father's information):**
 1. Enter **father's full legal name:** *First, middle, last name* as it should be on the Certificate of Live Birth and indicate status of citizenship.
*Father's citizenship, i.e U.S., FSM, Republic of Palau, Republic of Philippines, etc.
 2. Enter **child's full name:** *first, middle, lastname, date of birth, and place of birth.*
*facility name i.e. Commonwealth Health Center, Tinian Health Center, Rota Health Center, or residence, etc.
 3. Enter **mother's full name:** *first, middle, lastname* as it should be on the Certificate of Live Birth.

- **Father shall sign the Declaration of Paternity in the presence of the Notary Public. Provide Social Security number and enter date signed.**

***** PLEASE READ CAREFULLY*****

- No white outs OR scratch outs, (HVSO will not accept documents)
- Names on form must match birth certificate final draft