



Commonwealth of the Northern Mariana Islands
Office of the Attorney General

2nd Floor Hon. Juan A. Sablan Memorial Bldg.
Caller Box 10007, Capitol Hill
Saipan, MP 96950

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EDWARD MANIBUSAN
Attorney General

**Application for Notary Public Commission
for the Northern Mariana Islands**

I, _____, hereby apply to the Attorney General of the Government of the Commonwealth of the Northern Mariana Islands to be appointed and commissioned a Notary Public for the Northern Mariana Islands, and in support of my application, I state and say:

1. Name: _____ Age: _____

Residence: _____ Occupation: _____

2. Mailing Address: _____ Tel. No.: _____

Email address: _____

3. Date of Birth: _____ Place of Birth: _____

4. Length of Residence in the Northern Mariana Islands: _____

5. Education: _____

6. State the reasons and necessity for your appointment as a Notary Public: _____

7. Other information:

(a) Of what country are you a citizen? _____; By birth? ____; By naturalization? ____;

(b) Are you a permanent resident of the Northern Mariana Islands? ____; Nonresident? ____; Visitor? ____;

(c) Are you under guardianship? ____; Is your estate under guardianship? ____; 5 fYmi fYgfUjXjlb Ubrik Um
from dealing with any property? ____;

- (d) Do you presently have a mental condition that would prevent you from performing your duties as a Notary? _____; If "Yes", please describe: _____;
- (e) Are you blind? _____; Have you sufficient vision to read typewritten matter? _____;
- (f) Have you ever been convicted of any criminal offense punishable by imprisonment for a term exceeding one year? _____; Where? _____; When? _____; For what crime? _____
 _____; Were you sentenced and imprisoned? _____; Where? _____;
 When? _____; Have you been pardoned? _____; By whom? _____;
 Where? _____;
- (g) Have you ever been convicted of perjury? _____; Where? _____; Have you been convicted of subornation of perjury? _____; When _____; Where? _____;
- (h) Can you understand, read, speak and write the English language? _____; Other languages? _____; If "Yes", please list languages: _____;
- (i) Have you previously been appointed and commissioned a Notary Public? _____; When? _____; Where? _____; By whom? _____; Did you resign? _____; When? _____; Were you removed from office? _____; When? _____; Where? _____; Why? _____;
- (j) Are you licensed to practice law? _____; In what Court(s)? _____
 _____;
 Where? _____; Have you ever been disbarred from any Court? _____; When? _____;
 Where? _____; Why? _____
 _____;
- (k) Do you hold any office under the Commonwealth of the Northern Mariana Islands, the United States, or any Municipality of the Northern Mariana Islands? _____; What office? _____;

8. Name of Employer: _____;
 Mailing Address: _____;
9. Employer's Business: _____.

Dated at _____, Northern Mariana Islands, this _____ day of _____, 20_____.

Applicant

COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS: ss.

I, _____, being first duly sworn, on oath depose and say under the penalty of perjury: That I am the applicant named in the foregoing Application for Notary Public Commission; that I signed, read and know the contents of the Application and that all answers to the questions given are true.

Dated this _____ day of _____, 20_____.

Applicant

SUBSCRIBED AND SWORN to before me this

_____ day of _____, 20_____.

NOTARY PUBLIC

NOTARY PUBLIC REQUIREMENTS

NEW APPLICATION FOR NOTARY PUBLIC COMMISSION:

- a) Applicant must be of a good character, 18 years of age, and a resident of the CNMI;
- b) Application – (must be completed, signed and notarized);
- c) Proof of Citizenship – (copy of your passport’s ID pages and birth certificate);
- d) Two Letters of Recommendation – (by person other than immediate family members or the employer of the applicant);
- e) A Criminal Record Clearance also known as Police Clearance issued within 30 days of the submission of your Application – (which is an official confirmation that you have not been convicted of a serious crime, available from the CNMI Superior Court in Susupe, Saipan);
- f) Proof of Payment of the \$25.00 Notarial/Commission Filing Fee – (payable to the CNMI Treasury at, Capitol Hill, Saipan, MP; and
- g) Surety Bond in the amount of \$1,000.00 for a period of two (2) Years – (available at any local insurance carriers).

RENEWAL APPLICATION FOR NOTARY PUBLIC COMMISSION:

- a) Application
- b) A Criminal Record Clearance also known as Police Clearance
- c) Proof of Payment of the \$25.00 Filing Fee
- d) Surety Bond
- e) Complete copy of latest journal filed with the Clerk of Court

FOR GOVERNMENT EMPLOYEES

- a) Applicant must be of a good character, 18 years of age, and a resident of the CNMI;
- b) Application – (must be completed, signed and notarized);
- c) Proof of Citizenship – (copy of your passport’s ID pages and birth certificate);
- d) Two Letters of Recommendation – (by person other than immediate family members or the employer of the applicant);
- e) A Criminal Record Clearance also known as Police Clearance issued within 30 days of the submission of your Application – which is an official confirmation that you have not been convicted of a serious crime, available from the CNMI Superior Court in Susupe, Saipan);
- f) Letter from Department Head requesting waiver of fees.